



March 2019

Dear Parents/Carers

## How would you like your child to receive free school meals and reduced fees for trips/activities?

Currently parents are invited to apply for **Free School Meals** and **Pupil Premium Funding** using the Citizen Portal to check their eligibility.

We have recently adopted a new system in school, making it simpler, where we can apply on your behalf. All you need to do is supply the information below and we can do the rest.

We have asked for this information previously and unfortunately, only received responses from 8% of our parents.

If your child is eligible, our school will receive additional funding that will directly benefit them. **It will also mean that your child will be entitled to pay reduced fees for trips and other activities.** The added bonus is, that if we check now and you're not eligible but in the future your circumstances change and you then do become eligible, we are instantly notified so the funding can commence immediately.

Therefore, please kindly complete the information below and return it to your child's class teacher or reception and be assured the information you provide will be treated in the strictest confidence.

Your title (eg. Mr/Mrs/Miss)	
Your first name	
Your last name	
Your national insurance number	<input type="text"/>
Your date of birth	
Your relationship to the child (eg: mother/father)	
Your postcode	
Your address	
Your child's first name	
Your child's last name	
Your child's sex	Male or Female
Your child's date of birth	

Should you have any questions please do not hesitate to contact us.

Yours sincerely

Andy George  
Headteacher

Headteacher:  
Mr Andy George

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