





# Headteacher's newsletter #3

Autumn 1

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7.10.19

The last few weeks have been busy at school. We have had 3 residential take place; [Germany](#), [Kingswood](#) and [Caldecotte](#). All of which went very well and the feedback from staff was excellent. We have also had 3 school trips take place. [Whipsnade Zoo](#), the [Discovery Centre](#) and [The National Space Centre](#). Again, feedback from staff about was positive. If you would like to read the reviews on these trips, see the school website.

## School uniform

I would like to remind parents that children should always be wearing the correct school uniform. If there is a problem, please let the class teacher know. As it is getting colder, children need to bring coats into school as they will be going out to play. The school fleece is only for wearing outside. Please make sure your child has a green jumper or cardigan for inside. Please make sure the length of your child's school skirts is appropriate. These should be knee length ideally. For information regarding school uniform please see the school website.

## Student voice

This week in school the children have been spoken to about the different student voice opportunities we have. There was an assembly on Tuesday explaining to the children how to take part in various student voice groups. I know [a letter](#) came home this week with the children explaining how they can apply to take part in one of the groups. Giving the children an opportunity to have their say is important to us at Loughton. This process also teaches the children about British Values with a focus on democracy. Please encourage your child to take part in this wonderful opportunity. Once the voting has taken place, we will publish the results on the school website.

## Road safety

There still seems to be a problem with road safety outside the school. Please make sure you think carefully about your actions. This behaviour could cause a serious accident.

## Attendance

### Excellent attendance

Well done to the following classes for excellent attendance during the following weeks

#### Week beginning 16 September

HB5 98.39%  
HB6 98%  
HB9 99.33%  
HB11 99%  
HB13 98.51%  
HB15 99%

#### Week beginning 23 September

HB5 99.33%  
HB7 98.67%  
HB8 99.33%  
HB9 99%  
HB10 98.28%  
HB11 99%  
HB12 98.33%  
HB13 98.21%  
HB15 98.67%

#### Week beginning 30 September

HB2 99.33%  
HB7 99.33%  
HB10 99.67%  
HB13 98.57%  
HB15 98.67%

### Outstanding attendance

A special well done to **HB6 & HB16** for getting **100%** attendance during the week beginning 23 September.

Every time a class get 98% or above, they get a certificate. The class with the greatest number of certificates at the end of each half term will get a class treat from myself.

**Rebekah Green**  
Headteacher (Acting)



# School behaviour plan

At the start of term, we reviewed our behaviour policy basing it on the book 'When the adults change, everything changes' by Paul Dix. Last academic year, all staff were given training on this approach. We spent last year trialling some of the ideas before we adopted it as a whole school approach. Our behaviour policy fits onto one side of A4 paper (this can be found on the school website). It is a simple holistic approach. For anymore information on this please speak to your child's class teacher, Miss Brago our Pastoral Champion or me.

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| <b>Rules</b><br><b>Be your best</b><br>Be Ready<br>Be Respectful<br>Be Safe | <b>Visible Consistencies</b><br>Meet and Greet<br>Recognition boards<br>Wonderful Walking<br>Hand up for silence | <b>Over &amp; Above Recognition</b><br>VIP of the day<br>Feel good Friday reward<br>Children sent to SLT or invited to SLT/Governors Tea Party |
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**Our Behaviour Values Message: Consistent and Clear**

**Microscripts & Mantras**

1. I can see you are not ready at this moment, I will be back to speak to you in a minute.
2. These are your two choices...
3. You need to understand that every choice has a consequence. If you choose to do the work, that would be fantastic and this will happen... If you choose not to do the work, this will happen... I'll leave you to make your decision.
4. You are not being.... Right now, you need to...  
**Then walk away.**

**Consequences**

1. Reminder/Caution- verbal or non-verbal e.g.... I need you to listen
2. Last chance (with script intervention)
3. 5 minutes time out in another part of the classroom e.g. on the carpet away from peers.
4. 5 minutes time out in another class (not with the year manager) with a restorative conversation upon return with the class teacher. Incident to be written up on CPOMs by class teacher.

**Once a child returns to class and a restorative conversation has taken place, the consequence process will be reset. Should a child reach step 4 again during a lesson, then the teacher should go straight to step 5.**

5. The child is sent to year leader to explain their behaviour. The year leader (or deputy in their absence) will have a restorative conversation and give a consequence. This should be written up on CPOMs and year leader will inform parents. At this point, the child is no longer able to take part in the feel good Friday reward.

**Children should be sent to the relevant member of SLT for the behaviours as detailed overleaf or for continually reaching step 5 within a one-week period.**

**Should a child continually make poor choices, then SLT will seek the help of family support workers to use alternative intervention e.g. social stories to ensure that the child understands the consequences of their behaviour.**

**Restorative Questions**

- 1. Finding out:**  
 What happened? What were you thinking at the time? What have you thought since? What did you think when you realised what happened?
- 2. Effects:**  
 Who has been affected by what happened? How have they been affected? How do you feel about what happened? What has been difficult about this for you?
- 3. Responsibility:**  
 What are you thinking now about what has happened? What needs to happen next? What would help to fix things? What should we do to put things right?

